

2017 Stone Crab Jam Food Vendor Application

Business/Organization _____

Address _____ City _____ Zip _____

Contact Person _____

Phone _____ Email _____

Person/Persons in Booth Night of Event _____

Please provide your website: _____

www.stonecrabjam.com

Email – scjvendors@gmail.com

Application Deadline October 13, 2017

Event Date: Saturday, November 4, 2017 – **Noon to 10:00PM** **Note:** Event will be open earlier than previous years

Location: Citrus Avenue - Crystal River, Fl

Set Up Time: 7:00am to 11:00am only! Absolutely no set-up after 11:00am. Your exact times will be given to you based on your venue location a prior to the event.

Break Down Time: Not before 10pm (no early breakdown allowed) \$50 fine for leaving event early. Any exhibitor who leaves early without the prior consent of the committee will not be invited to participate in future events.

Booth Size: Food Vendors 20'x10" (additional space may be purchased)

Vendor Responsibility: All Vendors will be responsible for their own tables, chairs, tents, water, extension cords, etc.

Overnight Storage: Absolutely no overnight storage allowed. All items must be removed night of event.

Permits Etc.: Vendors are responsible for all permits needed (health, business license, etc.) Please see the link on our website for additional info. Any home based food vendor must meet cottage food bill requirements.

Electricity: *Electricity is available for lights only. No restaurant equipment, freezers, fryers, etc., are to be plugged into these outlets. The available power will be 30amp breaker shared by up to 4 booths...this means*

you have 7amps per vendor. Please be aware that stringing multiple lights, cords etc will overload the circuit and cause a tripped breaker. If you need more power, you may provide your own (quiet) generator.

Accommodations (heating & cooling): Please make accommodations to heat and cool supplies and food. Sterno, coolers, etc., can be used. Water is available in select locations. You must bring your own hoses to connect...We suggest 2 hoses.

Fee Schedule:

Food Vendors: \$150 fee per space plus 10% donation of gross sales, accurate donations are expected. Receipts are available upon request.

Nonprofit – Contact committee for other requests

All applications postmarked after Friday, October 13, 2017 will be subject to an

Additional fee of \$25.00..... No exceptions

I _____

(Print name)

Make application to the Stone Crab Festival Committee. I have read the rules and regulations and fully understand the concepts and meanings of them. I will be responsible for the space allocated for my use and will keep it open until the close of the event and leave the area as I found it.

STONE CRAB JAM RULES AND REGULATIONS

1. Applications submitted:

- Must be accompanied by full payment
- Copy of a picture I.D.
- Applications received without payment will not be processed. No refund will be made once your application has been accepted for your participation in the 2016 Stone Crab Jam.
- **Make all checks payable to: Kings Bay Rotary Charitable Foundation Inc.**
- **Mail completed application, photo ID and check Kings Bay Rotary Charitable Foundation Inc. P.O. Box 27, Crystal River, FL 34423**

2. **Alcohol - Absolutely, no alcohol (includes wine, beer, liquors of any kind)** is to be brought into the Stone Crab Jam venue for any reason, including personal consumption. If vendor violates this rule, deputies will be called, vendor may be asked to close booth down for remainder of event (but remain until event closes to break down), will forfeit application fee and not be asked back for future shows. **Any alcohol brought into the venue violates Kings Bay Rotary's alcohol/liquor permit and will be dealt with zero tolerance.**

3. If you are accepted as a vendor, you will be required to:

- Forward proof of insurance certificate. The insurance certificate must cover the vendor for a minimum of \$100,000 in general liability and list the City of Crystal River and the Kings Bay Charitable Foundation of Crystal River named as additional insured.
- For Food Service you are required to have a Health Department Permit.

4. **Hold Harmless:** All vendors hold harmless the City of Crystal River and the Kings Bay Charitable Foundation of Crystal River for any damages that may occur during the festival including set-up and breakdown times.

5. **Final Determination:** The committee reserves the right to make final reasonable determination of booth assignment or to reject application at any time.

6. **Cleanliness:** All vendors are responsible for keeping their space clean at all times. Absolute courtesy to the public is necessary. No rude or vulgar behavior will be tolerated.

7. **Parking:** Parking is limited and each vendor will be allocated one (1) spot for vehicles and will be provided a parking pass. Any one helping in your booth should park in the public parking lot.

8. **Beverage Guidelines (new 2017 Guideline):** vendors will be allowed to sell non-alcoholic beverages, such as; bottled water, sodas, ice tea, etc.

9. **Onsite dumping:** The onsite dumping of any oil or grease is not permitted. You must use storage containers to remove from the area.

10. **Condiments:** Please provide any condiments in bulk containers. Small packets make clean-up difficult and are bad for the environment. Please no straws.

Signature _____ Date _____

Make checks payable and mail to:

Kings Bay Rotary Charitable Foundation

P.O. Box 27

Crystal River, FL 34423

The committee will contact you after receiving your application for approval

Email scjvendors@gmail.com

This information on next page is required. Please fill out completely and attach pictures of your set up.

Type of set-up you will be bringing (include height and length of tent, trailer etc.) Send photo of booth, along with number of tables, or any displays. Please comment below if you have any type of display that requires an even surface.

Power Requirements

Items to be sold (include Prices and Pictures if applicable)

Committee Use: Received _____ Paid _____

Contacted
